



## Volunteer/New Employee Information Sheet

**Volunteer/New Employee or- please complete this section. PRINT CLEARLY**

First Name \_\_\_\_\_ Last Name(s) \_\_\_\_\_

Birth Month \_\_\_\_\_ Birth Day \_\_\_\_\_

Email Address \_\_\_\_\_

**Armatus Administrator - please complete the following section:**

\_\_\_\_\_ Employee: \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time

\_\_\_\_\_ Volunteer: \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time

**Primary Position:** \_\_\_\_\_ Will not work 4 or more times

\_\_\_\_\_ Works 4 or more times a year

\_\_\_\_\_ Teachers (Must be a professional teacher in a Catholic school)

**Primary Program:**

*Select the one that most closely fits the position being filled by volunteer or employee.*

\_\_\_\_\_ Administration

\_\_\_\_\_ Money counter

\_\_\_\_\_ Sports, youth

\_\_\_\_\_ Afterschool

\_\_\_\_\_ Music ministry

\_\_\_\_\_ Substitute

\_\_\_\_\_ Camp, Day

\_\_\_\_\_ Parent volunteer

\_\_\_\_\_ Transportation

\_\_\_\_\_ Child care

\_\_\_\_\_ Preschool

\_\_\_\_\_ Tutor

\_\_\_\_\_ Children liturgy

\_\_\_\_\_ Program staff

\_\_\_\_\_ VBS

\_\_\_\_\_ Church

\_\_\_\_\_ Programs, adult

\_\_\_\_\_ Vietnamese

\_\_\_\_\_ Deacon

\_\_\_\_\_ Programs, family

\_\_\_\_\_ Vocation

\_\_\_\_\_ Development

\_\_\_\_\_ Programs, youth

\_\_\_\_\_ Facilities

\_\_\_\_\_ Religious education

\_\_\_\_\_ Housekeeping

\_\_\_\_\_ Retired

\_\_\_\_\_ Interns/Temps

\_\_\_\_\_ School

\_\_\_\_\_ Liturgical minister

\_\_\_\_\_ Scouting

\_\_\_\_\_ Ministry to Deaf

\_\_\_\_\_ Seminarian

\_\_\_\_\_ Ministry to Disabled

\_\_\_\_\_ Spanish

***Please return this form to the Armatus Administrator for SJA School, Miss Leslie.***